

**MAY MEETING MINUTES
GROVE CITY REGULAR COUNCIL MEETING
MONDAY, MAY 12, 2025**

Visitors Present: 0

I. Call Meeting to Order

The meeting was called to order at 6:30 PM by Mayor Lokken.

II. Pledge of Allegiance

III. Roll Call –

- a. Debra Anderson Bergstrom: present
- b. Jared Hieb: present
- c. William Houselog: present
- d. Gabra Lokken: present
- e. Michael Sordahl: present

IV. Consent Agenda

- A. Agenda
- B. Minutes of April 14, 2025 meeting
- C. Claims Approval for April 2025: \$200,127.72

Motion by Anderson Bergstrom. Second by Houselog.

Motion carried. Vote: 5-0

V. Visitor Recognition and Public Comment – none

- a. Utility Bill Dispute – not present
- b. Highway 4 ditch drainage issue – Public works will investigate the drainage.

VI. Staff and Council Reports

A. Staff Reports

- 1. Rescue/Fire: Mike Dahl requested a copy of the budget. Rescue had 5 calls. Fire had 5 calls of which 2 were grass fires. AED refresher course at South Grove on May 22. Found an outdoor AED listed for \$1,500-2,500. Will provide more information
- 2. Sheriff: 42 calls last month. Mentioned the city should get a rules sign at the pickleball court. Asked if golf cart stickers are available and they are. Said that MNDOT is looking at placing speed signs on highway.
- 3. Clerk: Stated she will be gone this week. Attended Clerk Academy last week.

4. Public Works: Request purchase of Flexible Nozzle for \$4,045. Motion by Sordahl, 2nd by Hieb. Vote: 5-0. Approved.
 - a. Grove Lake trail bridge – Will check on repairing it.
 - b. Flower baskets will be hung up on Tuesday.

B. Council Reports

1. Lokken: Cleanup day went well. Glad the city used the trailer to help. Wants to continue discussion on lights for Windmill.
 - a. Grant updates:
 - i. Aging grant: \$10,000; have organized a committee, working on survey to be sent out.
 - ii. MNDOL Chipper: Did not get grant, will try again in June.
 - b. City Planning: Council held special meeting, no one from the public attended. Council has begun to identify priorities and will continue discussion in workshops.
2. Sordahl: Asked about bid for replacing metal on City Maintenance shop.
3. Anderson Bergstrom: Relayed compliment to Deputy Swisher from people at campground.
 - a. AED Update: Cost \$7,500, need to get a bid from electrician.
4. Hieb: Asked about the possibility to get a pedestrian crossing with lights.
5. Houselog: Inquired about what the city could do to enforce noise restrictions.

VII. Old Business - none

VIII. New Business

- A. Nuvei Addition to Banyon Utility Billing: This will add customer online billing and payment access, email and text billing options and online payments for other city fees for a \$9.95. There are end user fees of 3% for credit and debit cards and \$1.99 for ACH.

Motion by Houselog. Second by Sordahl.

Motion carried. Vote: 5-0

- B. New website using Immense Impact. Setup fee is \$499 and annual subscription is \$737. The city website will be in compliance with the updated ADA regulations.

Motion by Sordahl. Second by Anderson Bergstrom.

Motion carried. Vote: 5-0

- C. Office IT Security and Backup. Hire Paul Wennerberg to set up a secure router, Anti-Virus software on City devices and set up a backup system for office devices. He would provide monthly checks for security and backups. Equipment - \$ 734.97; Labor - \$116/hour, approximately 2-3 hours for setup and 1.25 hours a month; anti-virus software - \$70/year. Costs would be divided between the office and utilities budget.

Motion by Lokken. Second by Houselog.

Motion carried. Vote: 5-0

- D. Summer Hours: Propose changing Friday window hours to 8am – 1 pm. **Discussion postponed for further study.**

- E. South Grove SHIP Grant: The CARE Office requests permission to add a concrete pad for a picnic table on the west side of the building. The cost would be covered by money for the grant.

Motion by Hieb. Second by Anderson Bergstrom.

Motion carried. Vote: 5-0

- F. South Grove Flowers: The residents at South Grove requested \$300 to add flowers to the planters.

Motion by Sordahl. Second by Lokken. Motion carried. Vote: 5-0

G. South Grove Designated Smoking Area – Set smoking allowed 25 feet from building.
No smoking or vaping allowed in buildings. Agree to purchase 6 signs, paid from EDA, limit of \$100.

Motion by Sordahl. Second by Hieb.

Motion carried. Vote: 5-0

H. Park Shelter Reservations and Fees – Create reservations for all day rental - \$50.

Motion by Hieb. Second by Lokken.

Motion carried. Vote: 5-0

I. Archery Range – To allow archery at the gun range - **Discussion postponed for further study.**

J. Public Utilities Boot Allowance – Increase yearly allowance to \$200, reimbursable to employee.

Motion by Hieb. Second by Anderson Bergstrom.

Motion carried. Vote: 5-0

K. Ordinance Violations/Nuisance Properties – Give notice to residents in next utility billing, 30 days to comply.

L. OTHER – Are there restrictions on archery in residential back yards?

a. SHIP grant for city – Apply for basketball hoop for Maple Lane park.

Motion by Anderson Bergstrom. Second by Hieb.

Motion carried. Vote: 5-0

IX. Announcements – Next Council workshop – June 4
EDA/Council meetings – June 9

X. Adjournment

Motion to adjourn: Anderson Bergstrom.

Adjourned: 8:25 pm

Approved: _____
Date

Mayor: _____ City Clerk: _____