

**JANUARY MEETING MINUTES
GROVE CITY REGULAR COUNCIL MEETING
MONDAY, JANUARY 13, 2025**

Visitors Present: 1

- I. CALL MEETING TO ORDER
The meeting was called to order at 6:30 PM by Mayor McCoy.
- II. PLEDGE OF ALLEGIANCE
- III. SWEARING IN OF COUNCIL MEMBERS
- IV. ROLL CALL – Clerk will call names; members will respond to indicate their presence.
 - a. Debra Anderson Bergstrom: present
 - b. Gabra Lokken: present
 - c. Jared Hieb: present
 - d. Michael Sordahl: present
- V. AGENDA REVISIONS/ADDITIONS - none
- VI. AGENDA APPROVAL: Motion by SORDAHL, seconded by ANDERSON BERGSTROM.
Motion carried, to approve the agenda of the January 13, 2025 meeting. Vote: 4-0
- VII. PUBLIC COMMENTS: Read public comments handout. NO PUBLIC COMMENTS
- VIII. PRESENTATIONS/GUESTS
 - a. Request for a liquor license for new restaurant in former Agave Location – TABLED FOR FUTURE MEETING, due to no show of presenter. Motion: LOKKEN, seconded by ANDERSON BERGSTROM, Vote: 4-0
- IX. CONSENT AGENDA APPROVAL: To approve the December 9, 2024 meeting minutes and the December 2024 claims.
Motion by SORDAHL, seconded by HIEB. Motion carried, to approve the following by consent: Vote: 4-0
 - a. MINUTE APPROVAL: December 9, 2024 Regular Council Meeting
 - b. December 2024 CLAISORDAHL APPROVAL: \$390,513.80
- X. STAFF AND COUNCIL REPORTS
 - a. FIRE DEPARTMENT – NO REPORT
 - b. RESCUE SQUAD – NO REPORT
 - c. SHERIFF DEPARTMENT – NO REPORT
 - d. CLERK – Requested approval to attend MCFOA annual conference, plus mileage and accommodations. Motion: ANDERSON BERGSTROM, seconded by HIEB. Vote: 4-0

Discussed handling of recent incident at SG and decided to post precautions on doors. Salt and shovels will be available in entry ways. City maintenance will shovel, if needed, when they come in for weekend checks.

- e. PUBLIC WORKS – Discussed continual tree trimming around town, hanging additional string lights on north side of highway 12, and request to get hanging planters to greenhouse by February 1st.
- f. MAYOR LOKKEN – Shared she is now a member of the Mid MN Development Commission; Discussed the Artisan/Makers Marketplace on Feb 1st and needs a few more vendors. FIKA coffee time is planned for next week (Jan 20).
- g. COUNCIL MEMBER ANDERSON BERGSTROM – Shared that she is excited to be on the council and has some new ideas.
- h. COUNCIL MEMBER HIEB – Shared also his excitement to be on the council.
- i. COUNCIL MEMBER SORDAHL – Requested a change of the order of reports on the agenda.

XI. OLD BUSINESS - none

XII. NEW BUSINESS

- A. RESOLUTION TO DECLARE A COUNCIL VACANCY: Declaration to fill Gabra Lokken's council seat that became open when she was sworn in as mayor. Motion by ANDERSON BERGSTROM, seconded by HIEB. Motion carried. Vote: 4-0
- B. COUNCIL CANDIDATE APPLICATION AND DEADLINE: The council will accept applications for the open seat on the city council and the deadline for applications is February 5th, 2025. Motion by ANDERSON BERGSTROM, seconded by SORDAHL. Motion carried. Vote: 4-0
- C. 2025 CITY COUNCIL MEETING SCHEDULE: The council will accept the 2025 Council Meeting calendar as printed. Motion by ANDERSON BERGSTROM, seconded by LOKKEN. Motion carried. Vote: 4-0
- D. APPROVAL OF OFFICIAL APPOINTMENTS:
 - a. BANK FOR CITY OF GROVE CITY: Grove Bank
 - b. NEWSPAPER: West Central Tribune
 - c. ATTORNEY: Rupp, Anderson, Squires & Waldspurgen, P.A.
 - d. ENGINEER: Bolton & Menk
 - e. HEALTH INSPECTOR: Meeker County Public HealthMotion by SORDAHL, seconded by HIEB. Motion carried, to accept the appointments as listed. Vote: 4-0

- E. RESOLUTION TO APPROVE INTRAFI THROUGH GROVE BANK: Intrafi provides the city depository insurance. Motion by ANDERSON BERGSTROM, seconded by LOKKEN. Motion carried. Vote: 4-0
- F. DEBIT CARD CANCELATION: The council will remove Jason McCoy from the debit card at Grove Bank. Motion by ANDERSON BERGSTROM, seconded by HIEB. Motion carried. Vote: 4-0
- G. MAYOR PRO TEM: Choice of council member to serve in the Mayor's absence or unavailability. Motion by LOKKEN, seconded by HIEB. Motion carried, to accept Debra Anderson Bergstrom as Mayor Pro Tem. Vote: 3-0, ANDERSON BERGSTROM abstaining.
- H. RESOLUTION REGARDING ACCESS TO GROVE CITY CHECKING AND SAVINGS ACCOUNTS: The city approves the addition of Debra Anderson Bergstrom to the bank accounts and removes David Spencer from said accounts. Motion by HIEB, seconded by SORDAHL. Motion carried. Vote: 3-0, ANDERSON BERGSTROM abstaining.
- I. COMMITTEES AND COMMISSIONS FOR 2025: Move discussion to February meeting when there is a full council. Motion by LOKKEN, seconded by SORDAHL. Motion carried. Vote: 4-0
- J. WEED INSPECTOR: The council appoints the Public Works Supervisor as an additional city weed inspector. Motion by ANDERSON BERGSTROM, seconded by HIEB. Motion carried. Vote: 4-0
- K. DAVID SPENCER CONTRACT: The city has agreed to a contract with David Spencer for 2025 for 10 hours per month for \$500 and \$50/hr. for additional hours. Motion by SORDAHL, seconded by LOKKEN. Motion carried. Vote: 4-0
- L. AUCTIONING OF CITY SURPLUS PROPERTY: The city agrees to use K-Bid for the auctioning of the dinnerware from the community center. The city will accept \$20 each for the long tables from the community center. Motion by SORDAHL, seconded by ANDERSON BERGSTROM. Motion carried. Vote: 4-0
- M. MINNESOTA MAYORS ASSOCIATION MEMBERSHIP: The council agrees to join the Minnesota Mayors Association for annual dues of \$30. Motion by HIEB, seconded by ANDERSON BERGSTROM. Motion carried. Vote: 4-0
- N. MISSOURI RIVER ENERGY SERVICES CONTRACT: The city agrees to the contract with the Missouri River Energy Services for 2025 for the fee of \$2500. Motion by HIEB, seconded by ANDERSON BERGSTROM. Motion carried. Vote: 4-0
- O. TRAILER FOR PUBLIC WORKS: Quote for a trailer from Farm Rite Equipment was accepted for \$16,750. This amount is already included in the 2025 budget. Motion by LOKKEN, seconded by ANDERSON BERGSTROM. Motion carried. Vote: 4-0

P. MMUA METER SCHOOL: Jack Ramthun requests to attend Meter School through MMUA in Marshall, MN on February 4-7, 2025. Conference fee of \$555, plus meals, lodging, and travel. Motion by ANDERSON BERGSTROM, seconded by LOKKEN. Motion carried. Vote: 4-0

Q. LIONS GAMBLING LICENSE: Lions request an extension of their gambling license for February 21st, 2025 at Trinity Lutheran Church. Motion by SORDAHL, seconded by ANDERSON BERGSTROM. Motion carried. Vote: 4-0

R. ABATEMENT ORDER FOR 502 ATLANTIC AVE W: The council issues the abatement order for the property at 502 Atlantic Ave W. Motion by LOKKEN, seconded by ANDERSON BERGSTROM. Motion carried. Vote: 3-0, SORDAHL abstaining

S. OTHER – the 2025 Budget will be approved at the February meeting.

XIII. ANNOUNCEMENTS – next council meeting will be February 10, 2025 at 6:30pm

XIV. ADJOURNMENT Motion by ANDERSON BERGSTROM, seconded by HIEB. Vote: 4-0

Time adjourned: 7:38pm

Approved: _____
Date

Mayor: _____

City Clerk: _____