

**AUGUST MEETING MINUTES
GROVE CITY REGULAR COUNCIL MEETING
MONDAY, AUGUST 12, 2024 AT 6:30PM**

Members Present: McCoy, Anderson Bergstrom, Sordahl, Simota, Lokken

Members Absent: none

Visitors Present: 5

- I. PLEDGE OF ALLEGIANCE
- II. CALL MEETING TO ORDER
The meeting was called to order at 6:30 PM by Mayor McCoy.
- III. AGENDA REVISIONS/ADDITIONS – Lokken requested additions of Election Day Food, Windmill Days, Resolution 2014-13 Resolution Accepting Donations and South Grove Apartment Mailboxes.
- IV. AGENDA APPROVAL
Motion by Sordahl, seconded by Simota and carried, to approve the agenda of the August 12, 2024 meeting. Vote: 4-0
- V. CONSENT AGENDA APPROVAL
Motion by Simota, seconded by Sordahl and carried, to approve the following by consent:
Vote: 4-0
 - A. MINUTE APPROVAL
 1. July 8, 2024 Regular Council Meeting
 - B. JULY 16, 2024 CLAIMS: \$105,080.83; JULY PAYROLL: \$22,382.23; AUGUST 7, 2024 CLAIMS: \$270,452.10. Total: \$ 397915.16.
- VI. VISITOR RECOGNITION AND PUBLIC COMMENT – 5 visitors
- VII. BUSINESS
 - A. Resolution 2024-12: Resolution for the Appointment of Council Member.
Motion by Sordahl, seconded by Lokken and carried, to approve Resolution 2024-12 appointing Debra Bergstrom to fill the term of Council Member until such time as the regular election may be held. The term for the appointment will expire as of December 31, 2024. Vote: 4-0
 - B. Oath of Office for Debra Bergstrom
 - C. Agave Cantina LLC Liquor License Revocation Hearing
Motion by Simota, seconded by McCoy and carried, to revoke the liquor license for Agave Cantina LLC per the request of the State of Minnesota. Vote: 5-0
 - D. Jack Heacock – As the lien holder for the trailer park, he filled us in on his plans to clean up junk on the properties and fix the water line and leak issues.

E. New City Clerk-Treasurer

Motion by McCoy, seconded by Lokken and carried, to approve the hiring and terms of employment, hourly wage \$30, including a negotiation for two weeks of vacation the first year, for Elizabeth Ammermann as the City Clerk-Treasurer for Grove City, pending background check. Vote: 5-0

F. November Council Meeting Date

Motion by Simota, seconded by Lokken and carried, to change the November 2024 meeting date from Monday, November 11 to Tuesday, November 12, 2024 due to the Veteran's Day holiday. Vote: 5-0

G. City Office Cell Phone – Tabled

H. Notary Commissions for City Personnel

Motion by Lokken, seconded by Sordahl and carried, to approve notary commissions for the City Clerk-Treasurer and the Deputy Clerk. Vote: 5-0

I. City Credit Card - Tabled

J. Pickleball Court Fence Quote – Tabled

K. City Office Remodel Update – Jason will talk with 201 Building Supply regarding schedule.

L. Block Party Procedures – Tabled to research ordinances and insurance.

M. South Grove Handbook & Pet Policy - Tabled

N. Lions Club Storage – Quotes will be collected for metal cages to hold the Lions' things and voting machine separately and securely from each other in the closet.

O. Fire Alarm Box – This has been fixed.

P. Dakota State Test Report and Recommendations

Motion by McCoy, seconded by Sordahl and carried, to accept the recommendations from the Dakota State Test Report. Vote: 5-0

Q. August 13, 2024 Election Day Food

Motion by Simota, seconded by Lokken and carried, to approve providing the election judges with breakfast, lunch and dinner on August 13, 2024 not to exceed \$200.

R. Windmill Days – The City Clerk's office receives a lot of calls regarding Windmill Days and has no contact information to give them except an email address. The Deputy Clerk reached out on August 8, 2024 to the GCWindmilledays@gmail.com email requesting the names of volunteers on the Windmill Days committee. The response received was anonymous and said they don't have a specific list. The Deputy Clerk responded back asking for information about musicians, events and anticipated expenses. A reply to these questions wasn't received as of the date and time of this council meeting on August 12,

2024. Lokken said that Windmill Days must be handled differently next year to avoid problems with communication, overspending and social media friction. Lokken recommended that a non-profit organization be started, with Council Member Simota's help, to handle the Windmill Days city. This organization could plan the celebration and solicit and accept donations. The City could then make a donation to that organization.

S. Resolution 2024-13: Resolution Accepting Donations

Motion by Simota, seconded by Lokken and carried, to approve Resolution 2024-13 accepting donations totaling \$4,200 to be used for the Grove City Windmill Days celebration. Vote: 5-0

T. South Grove Apartment Mailboxes

Motion by McCoy, seconded by Sordahl and carried, to approve the utilization of the South Grove mailboxes for communications from the City. Vote: 5-0

VIII. STAFF AND COUNCIL REPORTS

A. RESCUE – Chief Mike Dahl reported and will be getting the pay information together. Hel submitted a quote from Alex Air Apparatus for 3 gear lockers. He requested that David Spencer print out the rescue budget for him.

Motion by Sordahl, seconded by Simota and carried, to approve the purchase of 3 gear lockers from Alex Air Apparatus for \$3,507. Vote: 5-0

B. FIRE – Chief Joe Jans reported that Hennes fixed the truck and the City should have received the invoice. The GCFD is planning an event at the Fire Hall for October 10 from 5pm-7pm that will cover fire prevention and drawings for 4 bikes and some smoke detectors. They will also be selling food on Friday for Windmill Days and giving rides after the parade on Sunday.

C. SHERIFF – No report. The report for Grove City stats showed 28 calls.

D. CLERK – Lokken reported on behalf of the City Clerk's office. The 2023 audit is not done yet and the auditors have filed an extension twice. There are still issues with Microsoft Support and the method of payment which she will continue to try to troubleshoot. A damage deposit of \$100 was not returned to a renter of the Community Center due to fire alarm damage and lack of cleaning. Three data requests have been received and one has been mostly completed and the other two will begin to be processed this week.

- E. PUBLIC WORKS – Ramthun reported regarding the water tower leak. Council tabled the heating of the last stall of the shop.
Motion by Lokken, seconded by Anderson Bergstrom and carried, to approve Waconia Water School for Shannon Roering on August 29, 2024 for \$150. Vote: 5-0
- F. MCCOY – The League of Minnesota Cities Thank You Letter to Representative Dean Urdahl was read aloud by McCoy.
- G. LOKKEN – Complaints have been received from several people in the community about properties not being maintained well. They want ordinance enforcement of nuisance properties and lawn, weed and tree maintenance. One individual asked why the Council is allowing people to use their properties as “junk yards.” Lokken presented a quote from Floor to Ceiling for City Clerk office flooring which was tabled. She will reach out to Matt Zupke at ACGC to see if they are interested in going in on the purchase of banners for the light poles on US Highway 12. Lokken has been taking an online City Clerk’s Foundational course and has updated the personnel forms as they were outdated. She received information for a playground grant and will investigate it.
- H. SORDAHL – No report.
- I. SIMOTA – No report.
- J. ANDERSON BERGSTROM – No report.

IX. ADJOURNMENT

Motion by Simota, seconded by Lokken and carried, to adjourn the meeting at 7:38 pm. Vote: 5-0