

MEMBERS PRESENT – McCoy, Evenson, Lokken, and Sordahl

ABSENT – None

Mayor McCoy called the meeting to order at 6:30 pm.

CONSENT TO AGENDA- Kalkbrenner added April 20th, 2023, Special Meeting minutes and April 20th, 2023, Special Closed Meeting (taken by Lokken) minutes to the Consent to Agenda, as well letter M. under New Business for Resolution 2023-18: Designating Polling Place. Council Member Evenson made a motion to approve the consent to the agenda adding in the minutes from Special Meeting on April 20th, 2023, and letter M to New Business. Not adding Special Closed Minutes due to corrections needing to be made to meet statute requirements. Council Member Sordahl seconded the motion. Motion carried with all members voting in favor.

VISITOR RECOGNITION AND PUBLIC COMMENT

Chris Daniels-MN Beer Company- Chris and Roxanne came to the council to discuss the possibility of putting a pedestrian sign or a crosswalk in. As well as moving the speed limit sign that is near their business out past County Road 4 as vehicles leaving town tend to speed up well before they get out of town and with MN Beer Company opening soon, they want to try and prevent any accidents. Roxanne expressed that she had written a letter to the senator, and asked if there were some additional people to contact that she could reach out to, to try and get something done. Mayor McCoy stated that he would get Roxanne the number for the person that he reaches out to at the state.

OLD BUSINESS

Vibrant Broadband- A discussion to split the city for a few permits was had. Mayor McCoy made a motion to approve a single permit for Vibrant Broadband to come in and install fiber throughout the city. Council Member Sordahl seconded the motion. Motion carried with all members voting in favor.

NEW BUSINESS

South Grove Flowers – Ardy Johnson – Council Member Lokken made a motion to spend up to \$100 for flowers up at South Grove Square, paid to Ardy Johnson. Council Member Evenson seconded the motion. Motion carried with all members voting in favor.

Community Center Flowers – Gabra Lokken- Council Member Evenson made a motion to spend up to \$100 for flowers at the Community Center, paid to Gabra Lokken. Council Member Sordahl seconded the motion. Motion carried with Mayor McCoy and Council Members Evenson and Sordahl voting in favor. Council Member Lokken abstained.

GIS Mapping- Council Member Sordahl made a motion to spend up to \$20,000 to have Bolten & Menk come in and GIS Map the city as soon as possible. Council Member Evenson seconded the motion. Motion carried with Council Members Evenson, Sordahl, and Lokken voting in favor. Mayor McCoy opposed the motion.

Resolution 2023-17: Accept the Meeker County All-Hazard Mitigation Plan – Mayor McCoy made a motion to accept Resolution 2023-17: Accepting the Meeker County All-Hazard Mitigation Plan. Council Member Evenson seconded the motion. Motion carried with all members voting in favor.

Resolution 2023-14: Designating Sale of Property – Council Member Evenson made a motion to accept Resolution 2023-14: Designating Sale of Property to 201 Building Supply. Council Member Lokken seconded the motion. Motion carried with all members voting in favor.

Time Clock – Discussion was had about different options and that trust in the employees needed to be considered. Mayor McCoy made a motion to table until the next meeting. Council Member Evenson seconded the motion. Motion carried with all members voting in favor.

Golf Cart Permit- Mayor McCoy made a motion to charge \$10 for the Golf Cart Permits starting immediately. And requested that a notice be sent out in next month's billing. Council Member Evenson seconded the motion. Motion carried with all members voting in favor.

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General Waiver of Liability- Kalkbrenner presented a General Waiver of Liability for the City. Council Member Sordahl made a motion to approve the General Waiver of Liability. Council Member Lokken seconded the motion. Motion carried with all members voting in favor.

LMC 2023 Ordinance Book- Kalkbrenner requested to purchase of new general Ordinance books for Deputy Clerk Ransom and herself as the books that the City Office currently uses are outdated. McCoy asked Kalkbrenner what the big differences are. Kalkbrenner expressed that without going page by page, she would not know off hand, and reminded the council this is just the overall ordinances, not the local ordinances. The local ordinances will not change unless the council chooses to change them. Council Member Lokken made a motion to purchase new ordinance books for the City Office. Council Member Evenson seconded the motion. Motion carried with all members voting in favor.

LMC Duluth Conference (Jason and Michael) – Mayor McCoy and Council Member Sordahl requested their wives and themselves to go to the LMC Conference in Duluth this upcoming June 21st through 23rd, 2023. Council Member Evenson made a motion to pay for Council Member Michael Sordahl to attend the LMC Conference in June. Council Member Lokken seconded the motion. Motion carried with Mayor McCoy and Council Members Evenson and Lokken voting in favor. Council Member Sordahl abstained.

Council Member Evenson made a motion to pay for Mayor Jason McCoy to attend the LMC Conference in June. Council Member Lokken seconded the motion. Motion carried with Council Members Evenson, Lokken, and Sordahl voting in favor. Mayor McCoy abstained.

Public Comment Sign-up Sheet – Kalkbrenner presented a public comment sign-up sheet for moving forward with people wanting to be on the agenda or wanting to speak during the public comment section of the meeting. This will give the council more information to be better prepared for the people coming in as well, it will give the City Office more information for a quicker and more accurate follow-up. Mayor McCoy made a motion to approve the Public Comment Sign-up Sheet. Council Member Evenson seconded the motion. Motion carried with all members voting in favor.

Grove City Employee Warning Write-Up Form- Council Member Lokken presented a Warning Write-Up form to Clerk Kalkbrenner. Kalkbrenner modified the form to fit the City of Grove City and gave it to the council. Mayor McCoy made a motion to approve the Grove City Employee Warning Write-Up Form. Council Member Sordahl seconded the motion. Motion carried with all members voting in favor.

STAFF AND COUNCIL REPORTS

Rescue- no report was given.

Fire- Clerk Kalkbrenner stated that Chief Jans had called her and given her an update to share with the council. Jans expressed that they did a controlled burn, and everything went well. Also, six new sets of turn-out gear had been ordered. And Jans applied for a DNR Grant.

Mayor McCoy did bring up as well that Joe, Josh, Shannon, Baily, Sam, and himself will be meeting with Stephanie Johnson to go over the Emergency Management Plan and update it. Kalkbrenner expressed she was still waiting to hear from Stephanie about a date and time.

Sheriff- 29 records reported.

Clerk- Clerk Kalkbrenner gave a list of city-owned properties to the council among other information for the council to put in their records.

Kalkbrenner gave an update to the council about the South Grove Project.

Kalkbrenner asked the council on behalf of Deputy Clerk Ransom about increasing deposit rates for New Businesses coming to town. Most businesses have higher utility costs than residential accounts. Kalkbrenner expressed that Ransom has had times when businesses leave and have unpaid utilities and the standard \$150 does not cover. The council decided to talk about it at the next workshop.

Kalkbrenner asked for clarification on training. If she was able to still go to the prior approved IIMC Conference. As she had documents that said 6 months of no training, no further approved training for the next year, and no training until the end of the year. So, the clarification as Kalkbrenner was to go to training in May that was priorly approved. The council discussed that there will be no further training. Evenson expressed that the prior discussion was that the council wanted Kalkbrenner to remain in the office

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to learn more in the office, and proceeded to state that Kalkbrenner, in the last ten minutes said, "That is Chris' job". Kalkbrenner stated that utility questions are part of Chris' job description. Evenson stated "Then you shouldn't have said you know everything there is to know about the office." Kalkbrenner stated that her job description should be changed if the council expects her to know how to do all utility billing. So, in December training can resume training. Kalkbrenner asked for it to be on record that she was asking the council to attend a PERA training on May 18th, 2023, as it is a very beneficial training to understand the changes and operations of PERA. It was a couple-hour course at most. Council Member Lokken asked if there was a way Kalkbrenner could have PERA come to do on-site training with her as TRA does for the school. Kalkbrenner asked if it is not an option for PERA to come out then what option does she have? Mayor McCoy stated that the council decided that there is no further training. Evenson asked for clarification from the past months' training. Sordahl stated that he was feeling uncomfortable since questions were getting into personal situations again. Evenson asked about his questions, McCoy said he would like the answer, and Lokken stated that Kalkbrenner brought it up in her report so it can be discussed.

Kalkbrenner also asked for an update on where policy writing was at. When Aimee with the League was out the council discussed that they each would participate in updating policies and so far, nothing had been brought forward. Lokken asked what policies, and Kalkbrenner stated all policies. As Chis and Kalkbrenner were still having many issues in the office. Lokken explained that once school is out, she will start on personnel policies. Evenson stated he would look into specific policies for the property on Lindstrom.

Public Works- Roering asked the council if Jack and himself could go to the MMUA Safety Training on June 27th, 2023, at the Eagles in Litchfield from 1-4 pm. It is \$200 per person. Council Member Evenson made a motion to send Jack and Shannon to the MMUA training on June 27th. Council Member Lokken seconded the motion. motion carried with all members voting in favor.

McCoy- Mayor McCoy talked with Earl Rich about selling the old football field lots. Rich said he will come to talk to Kalkbrenner about what wordage needs to be on the listing. Evenson presented a list of values from years ago for the properties as they are divided.

McCoy talked to the trailer court owners after he drove through on his golf cart and felt scared.

McCoy brought up mosquito spraying for the city, he was going to get a bid for the next workshop. Kalkbrenner stated that Pest Pro is spraying the park for Windmill days and the bathrooms.

McCoy asked Roering to start getting alley holes filled in and grated.

McCoy expressed that he had a conversation with Linda Mickelson about the CAREs Lease and that it should be signed at the end of the month.

Evenson- Council Member Evenson gave an update on Starktown Road. Roering stated that if we have the ability to have the company coming in to do the road could help lay the millings and pack it while they are in town.

Lokken- Council Lokken asked if the city could purchase a laptop for the council to check out to help write some policies or other documents, as she does not like using the IPAD. Council Member Sordahl made a motion to purchase a laptop and Microsoft Office for up to \$500. Council Member Lokken seconded the motion. Motion carried with all members voting in favor.

Lokken stated that she would be purchasing flowers this Wednesday. Lokken also was confronted about having flowers hanging from the city poles. Roering expressed his concern with the extra time and maintaining the baskets. Roering as well stated that he would have to do some looking into brackets and what the State Hwy Department restrictions there are.

Lokken asked if Kalkbrenner would be able to ride around with Roering each week to write ordinance letters.

Lokken explained that McCoy would be taking over as the City Liaison for the CAREs Board.

Lokken asked about looking into 3, 5, and 10-year plans.

Lastly, Lokken asked about water that builds up off HWY 4 and backs into her brother's house as well as other properties.

Sordahl – Council Member Sordahl asked about what is left to get the speed signs approved and up. Council will come back to the workshop with more information. Roering will call Tom at MNDot and see where we can get bids.

ADJOURNMENT- Council Member Lokken made a motion to adjourn the meeting. Council Member Sordahl seconded the motion. Motion carried with all members voting in favor.

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