

CITY OF GROVE CITY RENTAL AGREEMENT

Name:	Organization/Company:
Address:	Phone:
City, State, Zip:	Email:
Paid: ☐ Rental Fee ☐ Deposit	Key:

1. Rental Spaces: The Space being rented is: (Circle one)

Community Center

Gym with Bluebird and Cardinal Room

2. Rental Term

- **Date(s) of Event:** _____
- **Start Time:** _____ **End Time:** _____

3. Fees (\$120/day)

- **Rental Fee:** \$_____ (due upon signing)

4. Security Deposit (\$100-Community Center; \$200-Gym)

A security deposit of \$_____ is required, to be paid when keys are picked up. This deposit will be refunded, minus any damages or additional charges incurred.

5. Use of Facility

- The Renter agrees to comply with all local laws and regulations, including health and safety codes.
- No alterations or changes to the facility are permitted without prior written consent.

6. Cancellation and Refund Policy

- **Cancellation by Renter:** If the Renter cancels the event, the rent will be returned in full upon two weeks' notice prior to the event.
- **Cancellation by City:** If the City cancels the event, a full refund will be provided to the Renter.

7. Kitchen/Food

- **Renters** must bring all items necessary to the event. The facilities do not have utensils, cups or plates for use. You must bring your own paper plates/cups and disposable cutlery. There are no towels or wash clothes available for use.
- The kitchen is not to be used for food preparation. The kitchen is a heat and serve kitchen only. There are ovens available for heating food. There is also a fridge/freezer available for cold food and beverages.
- The rented facility must be returned to the way it was found. Trash must be taken out and floors swept.

8. Damages and Repairs

The Renter is responsible for any damage to the facility or its contents during the rental period. The **City** may withhold part or all of the security deposit to cover damages.

9. Indemnity

The Renter agrees to indemnify and hold harmless the Facility Owner from any claims, damages, or injuries arising out of the Renter's use of the facility.

10. Liability

The Facility Owner is not responsible for any personal injury or property damage incurred by the Renter or event attendees during the rental period.

11. Additional Terms

- Smoking is prohibited inside the facility.
- The use of confetti or rice is prohibited.
- Alcohol WILL NOT be permitted without prior approval and licensing, per City Ordinances and Liquor Licensing.

12. No Discrimination

The City does not deny access to the Community Center, Blue Bird Room, Cardinal Room or Gym on the basis of race, religion, sex, creed, age, sexual orientation or national origin. Allowing any group to use the Community Center, Blue Bird Room, Cardinal Room or Gym does not imply endorsement of a group's views by the City.

13. Miscellaneous

- This Agreement constitutes the entire understanding between the parties.
- Any modifications must be made in writing and signed by both parties.

14. Signatures

By signing below, both parties agree to the terms and conditions set forth in this Agreement.

This Facility Rental Agreement ("Agreement") is entered into and between:

Renter: _____

Date: _____

City Official: _____

Date: _____